



Tri-fold BROCHURES

Flat Size: 11" W x 8.5" H | Folded Size: 3.688"W x 8.5"H

INSIDE FLAP PANEL

BACK COVER PANEL

FRONT COVER PANEL

SAFE MARGIN: Your file needs to include a 0.125" safe margin necessary for production. Safe margin is the area around the edge of the sheet. If the safe margin is not included in document setup, there is a chance that the art close to the edge will get cut off, due to machine shift during cutting. This happens because there is a tolerance when cutting the printed piece. For more information on cutting tolerance.

CUT LINE (FINISHED SIZE): This is where your artwork will be trimmed.

BLEED: Your file needs to include a 0.125" bleed necessary for production. Bleed is printing that goes beyond the edge of the sheet after trimming. If a bleed is not included in document setup, there is a good chance there will be a gap between the edge of the printed area and the cut line. This happens because there is a tolerance when cutting the printed piece. For more information on the importance of bleed, visit our website:

FOLD LOCATIONS: The orange lines indicate where the folds will be.

3.625"

7.312"